**Financial Statements** 

With

**Independent Auditors' Report** 

December 31, 2014 and 2013



## **Independent Auditors' Report**

To the Board of Directors of The Richard Nixon Foundation

We have audited the accompanying financial statements of The Richard Nixon Foundation (a Delaware Not-for-Profit corporation), which comprise the statements of financial position as of December 31, 2014 and 2013, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Richard Nixon Foundation as of December 31, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Brea, California August 4, 2015

Frager, CLP

# STATEMENTS OF FINANCIAL POSITION AS OF DECEMBER 31, 2014 AND 2013

		2014	 2013		
<u>ASSETS</u>					
Current assets:					
Cash and cash equivalents	\$	5,607,604	\$ 4,491,598		
Certificates of deposit - current		250,301	1,436,688		
Pledges receivable - current, net		1,699,643	1,388,156		
Inventories, net		348,357	705,611		
Other current assets		22,659	 18,237		
Total current assets	_	7,928,564	8,040,290		
Long term pledges receivable, net		312,680	1,388,155		
Property and equipment, net		16,211,289	16,563,410		
Investments, at fair value		42,581,705	40,613,326		
Certificates of deposit		1,195,290	698,165		
		60,300,964	 59,263,056		
Total assets	\$	68,229,528	\$ 67,303,346		
LIABILITIES AND NET ASSETS					
Current liabilities:					
Accounts payable and accrued liabilities	\$	890,458	\$ 880,288		
Total current liabilities	_	890,458	880,288		
Net assets:					
Unrestricted		19,600,244	21,567,980		
Temporarily restricted (Note 7)		34,237,746	31,353,998		
Permanently restricted (Note 8)		13,501,080	13,501,080		
Total net assets		67,339,070	66,423,058		
Total liabilities and net assets	\$	68,229,528	\$ 67,303,346		

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2014

		Unrestricted		Temporarily restricted	Permanently restricted	Totals
Revenues, gains (losses) and other support:						
Contributions Admission fees Membership dues Facilities use fees Less: facilities use direct expenses	\$ 1,550,990 (299,661)	251,007 254,900 239,859	\$	2,620,280 - -	\$ - \$ - -	2,871,287 254,900 239,859
Net facilities use fees  Net investment gain  Gift shop sales  Less: gift shop costs of goods sold	452,876 (297,023)	1,251,329 476,703		- 1,692,696	-	1,251,329 2,169,399
Net gift shop income Special event income \$ Less: special event expenses Net special event loss Net assets released from restrictions	8,585 (52,270)	155,853 (43,685) 1,429,228		- - (1,429,228)	- - -	155,853 (43,685)
Total revenues, gains and other supp	oort	4,015,194	· <u>-</u>	2,883,748	 <u>-</u> .	6,898,942
Expenses:						
Program services General and administrative Fundraising		5,119,384 306,879 556,667	· <del>-</del>	-	 - - -	5,119,384 306,879 556,667
Total expenses		5,982,930		-	 	5,982,930
Changes in net assets		(1,967,736)		2,883,748	-	916,012
Net assets at beginning of year Net assets at end of year	\$	21,567,980 19,600,244	\$	31,353,998 34,237,746	\$ 13,501,080 13,501,080 \$	66,423,058 67,339,070

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2013

	-		Temporarily	Permanently		
	<u>-</u>	Unrestricted	restricted	restricted		Totals
Revenues, gains (losses) and other suppo	rt:					
Contributions	\$	554,969	\$ 5,107,127	\$ -	\$	5,662,096
Admission fees		261,344	-	-		261,344
Membership dues		246,700	-	-		246,700
Facilities use fees	\$ 1,347,498					
Less: facilities use direct expenses	(198,451)					
Net facilities use fees		1,149,047	-	-		1,149,047
Net investment gain		2,537,829	3,998,699	-		6,536,528
Gift shop sales	\$ 642,092					
Less: gift shop costs of goods sold	(346,167)					
Net gift shop income		295,925	-	-		295,925
Special event income	\$ 232,607					
Less: special event expenses	(297,136)					
Net special event loss		(64,529)	_	-		(64,529)
Other income		521	-	-		521
Net assets released from restrictions	-	1,149,998	 (1,149,998)	 	_	
Total revenues, gains and other s	upport _	6,131,804	 7,955,828	 <u>-</u>	_	14,087,632
Expenses:						
Program services		4,582,202	-	-		4,582,202
General and administrative		218,487	_	-		218,487
Fundraising	-	949,972	 -	 	_	949,972
Total expenses	-	5,750,661	 -	 <u>-</u>	_	5,750,661
Changes in net assets		381,143	7,955,828	-		8,336,971
Net assets at beginning of year		21,186,837	23,398,170	13,501,080		58,086,087
Net assets at end of year	\$	21,567,980	\$ 31,353,998	\$	\$	66,423,058
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# STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

		2014		2013
CASH FLOWS FROM OPERATING ACTIVITIES Changes in net assets Adjustments to reconcile changes in net assets to	\$	916,012	\$	8,336,971
net cash provided by operating activities:		1 225 220		1 051 610
Depreciation		1,235,239		1,251,618
Net realized and unrealized (gain) on investments		(1,237,333)		(5,892,220)
Provision for inventory write down Changes in operating assets and liabilities:		304,279		-
Inventories, net		52,975		13,029
Pledges receivable, net		763,988		(2,776,311)
Other current assets		(4,422)		51,919
Accounts payable and accrued liabilities		10,170		(481,646)
Net cash provided by operating activities		2,040,908		503,360
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property and equipment		(883,118)		(87,498)
Purchases of investments		(8,117,232)		(4,881,162)
Proceeds from sales of investments		7,386,186		7,759,213
Net change in certificates of deposits		689,262		(581,800)
Net cash (used in) provided by investing activities	_	(924,902)		2,208,753
Net change in cash and cash equivalents		1,116,006		2,712,113
Cash and cash equivalents at beginning of year	_	4,491,598	_	1,779,485
Cash and cash equivalents at end of year	\$	5,607,604	\$	4,491,598

## Note 1 - Nature of organization

The Richard Nixon Foundation, a not-for-profit corporation (the "Foundation") was formed as a Delaware corporation in January 1983.

The purpose of the Foundation is to support the work of the Richard Nixon Foundation and to conduct programs intended to enhance the public's understanding of the life and legacy of President Richard Nixon. On July 11, 2007, the Foundation was incorporated into the Federal System of Presidential Libraries. While the museum and certain other portions of the building were leased to the Federal Government in perpetuity, the Foundation retains ownership of the entire facility and operational authority over a substantial portion of the museum and building.

### Note 2 - Summary of significant accounting policies

#### Basis of presentation

The Foundation applies the provisions of Accounting Standards Codification (ASC) Topic 958, "Not-for-Profit Entities," which establishes standards for general-purpose external financial statements provided by not-for-profit organizations. Among other provisions, ASC Topic 958 requires the classification and disclosure of net assets, revenues, expenses, gains, and losses based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets, revenues, expenses, gains, and losses of the Foundation are reported in three classes as follows:

- *Unrestricted* Unrestricted net assets are net assets that are neither temporarily restricted nor permanently restricted by donor-imposed stipulations.
- Temporarily restricted Temporarily restricted net assets result from contributions or other
  inflows of assets whose use by the Foundation is limited by donor imposed stipulations that
  either expire by passage of time or can be fulfilled and removed by actions of the Foundation
  pursuant to those stipulations. When a donor specified restriction is fulfilled, temporarily
  restricted net assets are reclassified to unrestricted net assets and are reported in the
  statements of activities as net assets released from restrictions.
- Permanently restricted Permanently restricted net assets result from contributions or other
  inflows of assets whose use by the Foundation is limited by donor-imposed stipulations that
  neither expire by the passage of time nor can be fulfilled or otherwise removed by actions of the
  Foundation.

#### Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires the Foundation to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. The Foundation's significant estimates consist of the useful lives of depreciable assets and the allocation of expenses among general administrative, program services and fundraising. The foundation allocates its expenses annually based on the functions performed and the nature of the activities. Year to year allocation method may change and actual results could differ from those estimates.

## Note 2 - Summary of significant accounting policies, continued

#### Income tax status

The Nixon Foundation is exempt from Federal and State income taxes under Section 501(c) (3) of the U.S. Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. The museum store, however, has certain revenues which are unrelated to the Nixon Foundation's exempt purpose that are subject to the unrelated business income tax provisions of IRC Section 512. For the years ended December 31, 2014 and 2013, no provision for income taxes has been included in the accompanying financial statements. Penalties and interest incurred related to underpayment of income taxes are classified as income tax expense in the year incurred. No penalties or interest related to income taxes were incurred during the years ended December 31, 2014 and 2013. As of December 31, 2014, federal and California tax returns filed for 2010, 2011, 2012 and 2013 remain subject to the examination by the taxing authorities.

The Foundation has no unrelated business income tax for the years ended December 31, 2014 and 2013.

# Cash and cash equivalents

Cash equivalents are defined as all highly liquid investments with a maturity of three months or less from the original maturity date. Cash and cash equivalents are considered restricted if limitations exist as to the Foundation's ability to withdraw or use the cash and cash equivalents. Such limitations may be imposed by (1) creditors and other outside parties, or (2) donors, who place permanent or temporary restrictions on their contributions. For the years ended December 31, 2014 and 2013, the Foundation maintained purpose restriction cash amounts to be used toward the Richard Nixon Centennial Exhibit Renovation Campaign.

From time to time, the Foundation maintains cash deposits that exceed coverage by FDIC insurance. The Foundation has not experienced any losses and does not believe they are exposed to any significant credit risk on cash holdings.

#### Pledges receivable

Pledges receivable represent amounts pledged toward the Richard Nixon Centennial Exhibit Renovation Campaign. Pledges receivable are stated at the amount management expects to collect from outstanding balances. No allowance for doubtful accounts for pledges receivable is considered necessary at December 31, 2014 and 2013. All amounts are expected to be received by December 31, 2016.

## Financial assets measured at fair value on a recurring basis

ASC Topic 820, "Fair Value Measurements and Disclosures," requires disclosure of the fair value of financial instruments held by the Foundation. ASC Topic 825 defines fair value as the price that would be received from selling an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. When determining the fair value measurement for assets and liabilities required to be recorded at fair value, the Foundation considered the principal or most advantageous market that transactions would normally occur and considered assumptions that market participants would use when pricing the asset or liability, such as inherent risk, transfer restrictions, and risk of nonperformance.

## Note 2 - Summary of significant accounting policies, continued

### Financial assets measured at fair value on a recurring basis, continued

ASC Topic 825 also establishes a fair value hierarchy that requires an entity to maximize the use of sources independent from the reporting entity and minimize the use of the Foundation assumptions developed based on the best information available in the circumstances when measuring fair value. A financial instrument's categorization within the fair value hierarchy is based upon the lowest level of assumptions that is significant to the fair value measurement. ASC Topic 825 establishes three levels of assumptions that market participants may use to measure fair value:

- Level 1: quoted prices in active markets for identical assets or liabilities;
- Level 2: inputs other than Level 1 that are observable, either directly or indirectly, such as
  quoted prices in active markets for similar assets or liabilities, quoted prices for identical or
  similar assets or liabilities in markets that are not active, or other inputs that are observable or
  can be corroborated by observable market data for substantially the full term of the assets or
  liabilities; or
- Level 3: unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

The Foundation's significant financial assets are measured at fair value on a recurring basis and are categorized as Level 1 (as previously defined). The assets consisted of the following types of instruments as of December 31, 2014 and 2013 (in thousands):

		2014				20	13
		Cost		Fair Value		Cost	Fair Value
Funds	\$	26,968	\$	32,839	\$	24,696	30,910
Stocks		3,592		4,667		3,576	4,828
Non U.S. Securities		353		442		174	243
Other Assets	_	3,763		4,634	·	3,872	4,632
	\$	34,676	\$	42,582	\$	32,318	40,613

The Foundation did not identify any other non-recurring assets and liabilities that are required to be presented on the statements of financial position at fair value in accordance with ASC Topic 825.

#### Inventories, net

Inventories are carried at the lower of cost (determined on average cost basis) or net realizable value. Inventories consist of merchandise acquired for resale in the Foundation's museum store.

In 2014, the Foundation recorded an inventory reserve for slow-moving inventory of bound and paperback books and other miscellaneous merchandise based on estimated sales of these items for the next five years. The reserve resulted in a change of net assets of \$304,279 for the year ended December 31, 2014.

## Note 2 - Summary of significant accounting policies, continued

# Property and equipment

Land is stated at estimated fair value at date of donation. Property and equipment are stated at cost. The net gain or loss on items of property retired or otherwise disposed of is included in income, and the applicable asset cost and accumulated depreciation are removed from the accounts. The cost of certain repairs and maintenance is charged to expense unless the Foundation deems such amounts to be sufficiently material to warrant capitalization and depreciation; major renewals and betterments are capitalized. Property and equipment purchases over \$1,000 are capitalized. Depreciation is calculated using the straight-line method over the estimated useful lives of the individual assets ranging from five to thirty years.

### <u>Investment policies</u>, return objectives and risk parameters

The purpose of the investments and the endowment fund (Note 9) is to provide growth in income to the Foundation for operations. The Foundation has adopted investment policies for the endowment assets that attempt to provide safety through diversification in a portfolio of common stocks, bonds, cash equivalents and other investments which may reflect varying rates of return. The overall rate of return objective for the portfolio is a reasonable "real" rate consistent with the risk levels established by the board.

The return objective for the endowment fund, measured over a full market cycle or rolling three and five year periods, shall be the return to exceed the CPI plus 5.5% as well as a custom index which represents the allocation of the endowment fund among asset classes.

To satisfy its return objectives and risk parameters, the Foundation's investments are diversified within asset classes. Moreover, the equity fund is allocated to managers who have distinct and different investment styles. Portfolio diversification provides protection against a single security or class of securities having a disproportionate impact on aggregate performance. To facilitate the achievement of the endowment fund's long-term investment objective, the fund has established target asset allocations.

#### Contributions

Conditional promises to give are recognized when the conditions on which they depend are substantially met.

Contributions, including endowment gifts and pledges, as well as any other unconditional promises to give, are recognized as revenue in the period pledged. Amounts expected to be collected within one year are recorded at their net realizable value. Amounts expected to be collected in future years are recorded at the present value of estimated future cash flows discounted using an effective interest rate method. The amortization of the imputed discount is reported as contribution income.

For the years ended December 31, 2014 and 2013, contributions received from current and former board members amounted to approximately \$1,419,000 and \$2,342,000, respectively. During the years ended December 31, 2014 and 2013, approximately 75% and 75%, respectively, of the Foundation's total contribution revenue was provided by two contributors.

## Note 2 - Summary of significant accounting policies, continued

#### Advertising costs

Advertising costs are expensed as incurred. Advertising expense, which includes promotion of library programs, is reported as fundraising expense and program services expense. Advertising cost for the years ended December 31, 2014 and 2013, amounted to \$82,897 and \$79,552, respectively.

#### Joint costs

The Foundation conducts activities that include fundraising, program services, and general and administrative components. Those activities include salaries and benefits of management and depreciation of property and equipment.

Joint costs for the years ended December 31, 2014 and 2013 are as follows (in thousands):

	2014			2013		
Officer salaries and benefits		_				
Fundraising	\$	182		\$	313	
Program services		493			194	
General and administrative		139			75	
		814			582	
Depreciation of property and equipment		_				
Fundraising		62			62	
Program services		1,111			1,128	
General and administrative		62			62	
		1,235			1,252	
Total Joint Costs	\$	2,049		\$	1,834	

## Long-lived assets

The Foundation adopted ASC Topic 360, "Impairment or Disposal of Long-Lived Assets," effective January 1, 2002. ASC Topic 360 establishes a number of rules for the recognition, measurement and display of long-lived assets which are impaired and either held for sale or continuing use with the business. Pursuant to ASC Topic 360, management reviews the Foundation's long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Management believes that no impairment triggering events have occurred during the years ended December 31, 2014 and 2013.

#### Date of Management's Review

The Foundation evaluated all events and transactions that occurred after December 31, 2014 up through August 4, 2015, the date the financial statements were available to be issued. There were no material subsequent events that required recognition or additional disclosure in these financial statements.

## Note 3 - Pledges receivable, net

Pledges receivable of the Foundation consists of the following as of December 31, 2014 and 2013 (in thousands):

	_	2014	2013
Receivable - current	\$	1,833	\$ 1,500
Imputed discount	_	(133)	(112)
Receivable - current, net		1,700	1,388
	-	_	
Receivable - long-term		333	1,500
Imputed discount	_	(21)	(112)
Receivable - long-term, net		312	1,388
Total pledges receivable, net	\$	2,012	\$ 2,776

Management believes all pledges are collectible. For the years ended December 31, 2014 and 2013, the discount rate for pledges receivable was 3.25% and 3.73%, respectively. Amortization of the imputed discount is included in contribution income which amounted to \$90,000 for the year ended December 31, 2014. For the years ended December 31, 2014 and 2013, 100% of the Foundation's total pledges receivable were provided by three and two contributors, respectively.

#### Note 4 - Property and equipment, net

Property and equipment consisted of the following as of December 31, 2014 and 2013 (in thousands):

	_	2014	_	2013
Land	\$	1,993	\$	1,993
Buildings and improvements		32,774		32,774
Displays and fixtures		1,676		1,669
Equipment		261		257
Construction in progress		872	_	
		37,576	_	36,693
Less: accumulated depreciation		(21,365)	_	(20,130)
Total property and equipment, net	\$	16,211	\$	16,563

Total depreciation expense for the years ended December 31, 2014 and 2013 amounted to \$1,235,239 and \$1,251,618, respectively.

#### Note 5 - Investments

Investment gains and losses consisted of the following as of December 31, 2014 and 2013 (in thousands):

	_	2014	 2013
Interest	\$	11	\$ 15
Dividends		964	710
Settlement Income		2	1
Unrealized gain on investments		877	5,389
Realized gain on sales of investments		411	503
Investment fees		(96)	 (81)
Net investment gain	\$	2,169	\$ 6,537

#### **Note 6 - Commitments**

The Foundation leases equipment in California under various non-cancelable operating leases. Minimum lease commitments at December 31, 2014 are as follows:

Years Ending		
December 31,	_Amount	
2015	\$ 2,220	
2016	2,220	
2017	2,220	
2018	2,220	
2019	1,850	

Lease expense for the years ended December 31, 2014 and 2013, amounted to \$5,845 and \$5,880, respectively.

# Note 7 - Temporarily restricted net assets

Temporarily restricted net assets represent Rebozo Trust funds which provide monies on an annual basis to fund operating expenses of the Foundation and donor restricted contributions to provide support for the Richard Nixon Centennial Exhibit Renovation Campaign. The Campaign started in 2013 with the purpose of "It is time to take another look at Richard Nixon." This \$25 million campaign has three major priorities (1) update the exhibits and facilities at the museum/library, (2) education/research/technology, and (3) China initiative.

## Note 7 - Temporarily restricted net assets, continued

Temporarily restricted net assets are available for the above purposes as of December 31, 2014 and 2013 (in thousands):

	2014	_	2013		
Time restrictions: Rebozo Trust	\$ 27,001	\$	26,437		
Purpose restrictions:					
Centennial Campaign	7,237	_	4,917		
	\$ 34,238	\$	31,354		

Centennial Campaign purpose restricted net assets as of December 31, 2014 and 2013 (in thousands):

	2014			2013
Beginning Centennial Campaign balance	\$	4,917	\$	-
Contributions		2,620		5,107
Net investment gain		52		-
Net assets released				
from restrictions		(352)		(190)
Centennial Campaign	\$	7,237	\$	4,917

Net assets released from temporary restrictions for the years ended December 31, 2014 and 2013 (in thousands):

	2014		2013	
Time restriction releases:				
Rebozo Trust	\$	1,077	\$	960
Purpose restriction releases:				
Centennial Campaign		352		190
Total releases	\$	1,429	\$	1,150

## Note 8 - Permanently restricted assets

Permanently restricted net assets represent endowment funds, which are to be invested in perpetuity to provide a permanent source of income to fund operations of the Foundation. Based upon donor stipulations, interest earned on the endowment funds is either temporarily restricted support for the Foundation's programs or unrestricted support for the Foundation's operations. Earnings on the permanently restricted net assets are reinvested in equity securities and U.S. government obligations.

Permanently restricted net assets as of December 31, 2014 and 2013 are as follows (in thousands):

	 2014		2013	
Cash and investments	\$ 13,501	\$_	13,501	

## Note 9 - Rebozo trust pledge

In May 1998, the Foundation was named as a principal beneficiary of the Charles G. Rebozo Revocable Trust. All funds bequeathed to the Foundation from the Rebozo Trust have been placed in a designated endowment fund. Beginning in 2003 and continuing over a five-year period, 4% of the fund balance at the end of each year was released during the following year for operating expenses.

Every three years the Designated Individuals of the Rebozo Trust (the "Designated Individuals") can vote unanimously to decide on whether to adjust the future distribution percentage but, in no event, can the Designated Individuals modify the percentage to a figure that is less than the greater of the modified percentage for such a period, or 3%. If for any reason there is a failure to fix a modified percentage, the percentage shall be 3% and will not be subject to arbitration. For the years ended December 31, 2014 and 2013, the distribution percentage was 4% and 4%, respectively.

As of December 31, 2014 and 2013, the Foundation had \$27,487,222 and \$26,922,415 in the Rebozo endowment which was included in investments on the statement of financial position. A reconciliation of the beginning and ending balances of the endowment fund is as follows for the years ended December 31, (in thousands):

	_	2014		2013	
Beginning endowment balance Net investment gain	\$	26,922 1,642	\$	23,884 3,998	
Net assets released from restrictions Ending endowment balance	\$_	(1,077) 27,487	\$	(960) 26,922	
Lituing endowine it balance	Ψ_	21,401	Ψ	20,922	

Endowment funds are classified as follows as of December 31, (in thousands):

	 2014		2013	
Temporarily Restricted	\$ 27,001	\$	26,436	
Permanently Restricted	 486		486	
Total	\$ 27,487	\$	26,922	

In accordance with the Rebozo Trust, the funds shall be invested as prescribed by the Investment Committee of the Foundation subject to board approval. In order to meet the objectives and asset allocation guidelines as approved by the board, the Foundation has facilitated investment managers which are overseen by the investment committee on a monthly basis.

#### Note 10 - National archives and records administration

In July 2007, the Foundation finalized the Occupancy Agreement (the "Agreement") with the National Archives and Records Administration (NARA) to display Presidential materials generated during President Nixon's tenure in office. Pursuant to the Agreement, the Foundation granted to NARA exclusive rights and access to the use of certain properties and equipment of the Foundation. Accordingly, the Foundation was to donate to the United States, the rights, title and any interest it may have in certain exhibits located in the museum exhibition galleries of the Library which was to be agreed upon on a later date. It was also agreed upon that NARA also pay for space within the Foundation, provide security for the entire site and pay for a portion of utility services equal to the percentage of the overall square footage of the building that it occupies. In addition, the admission revenue is shared between NARA and the Foundation.

#### Note 11 - Professional services agreement and retirement plan

During the years ended December 31, 2014 and 2013, the Foundation had a client services agreement with ADP TotalSource, Inc. to provide a professional employer organization ("PEO") to the Foundation. The agreement was amended in February 2015 terminating their services for payroll and benefits while maintaining ADP TotalSource, Inc. as the Foundation's 401(k) Administrator.

The Foundation has adopted the Richard Nixon Foundation Matching Plan (the "Plan") a prototype 401(k) plan, effective November 11, 2009, where all employees are eligible to participate in the Plan. The Foundation's matching contribution is 100% of the participant's contribution up to \$15,500 per year, which is deferred as an elective deferral unless the after tax Roth IRA option is selected. Matching contributions are determined each payroll period. There is no minimum age or service requirements for Plan participation. For the years ended December 31, 2014 and 2013 the Foundation's provision for the 401(k) plan totaled \$147,372 and \$131,696, respectively. In 2014, there were no additional expenses paid by the Foundation to administer the plan as the Plan is sponsored by ADP. The Foundation's Plan was amended effective January 1, 2015 whereby the minimum age for eligibility is 21 subject to a 90 day probationary period service requirement for Plan participation.