

APPENDIX 3

THE DOMESTIC POLICY COUNCIL

General Mission

1. The Domestic Policy Council will advise the President on domestic policy and programs. It will knit together the President, his advisers, and appropriate Cabinet officers, so that they can focus collectively on current and long-range policy development. It will be the President's primary advisory mechanism with respect both to new domestic initiatives and to changes in existing programs.

Duties and Responsibilities

1. Research on Policy and National Goals. The DPC will analyze, identify and project trends to anticipate demands, opportunities, and problems for domestic policy formulation. It will provide the President with background for the articulation of national goals and for definition of concrete objectives for federal action.
2. Policy Analysis. The DPC will study policy alternatives and recommend among them. In carrying out this responsibility, it will work closely with agencies to insure that their data and thinking are incorporated into the study of policy alternatives.
3. Program Development. The DPC will assist in the design and review of the President's annual domestic program from conception of policies through the messages and legislation which implement them.

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4. Communication Between the President and the Agencies. In carrying out the above tasks the Domestic Policy Council and its Executive Secretary will act as an important mechanism to communicate agency views to the President. Likewise, the President may use the Domestic Policy Council as a principal vehicle to announce his policies, to achieve an informal consensus, or in any manner he may choose.

Key Relationships

1. With Divisions of the Office of Executive Management
- a. The Division of Legislative Clearance. The Domestic Policy Council staff would rely upon this OEM Division for gathering and interpreting much of the information needed for making legislative recommendations to the President. The Domestic Policy Council will inform the Legislative Clearance Division of the President's program plans, the policies underlying them, and of the policies on which existing programs are based.
- b. The Division of Budget and Evaluation. So that the Domestic Policy Council can link its policy with the fiscal and budgetary constraints developed by the Office of Executive Management, the Council will participate in the budget review process, as will the Division of Budget and Evaluation of the OEM participate in DPC's process of policy analysis and development. The Division of Budget and Evaluation will supply the DPC with data on program

performance, to insure that evaluative information is fed back into the policy-making process.

- c. The Division of Program Coordination. Close working relationships with this Division will enable the Council to make adjustments in policy to eliminate problems in the day to day operation of programs.
2. With the Agencies: The agencies will work with the Domestic Policy Council staff on proposals for new policies or programs. Great flexibility in organizing task units within the DPC will permit a wide range of organizational arrangements to bring about these working relationships. Council members, DPC staff, outside agencies, as well as state, local and non-government consultants may be invited to participate in specific tasks.
3. With Regulatory Agencies: Domestic Policy Council staff members will work with those regulatory agencies relevant to their substantive areas of assignment. A staff member assigned to transportation, for example, might work with the ICC, CAB, and Maritime Commission. In doing so, any semblance of intervention in the judicial functions of these agencies will of course be avoided. The President, through the DPC and the legislative and budgetary divisions of the OEM, can, however, properly relate to the regulatory agencies' activities on budget and legislative matters.

Structure and Staffing of the Domestic Policy Council

The Domestic Policy Council will consist of a Council and a staff. The Executive Secretary of the Council will also be Staff Director,

as in the National Security Council.

1. Membership.

The Domestic Policy Council will be chaired by the President (or, in his absence, the Vice President). Its members will be the heads of the nine domestic Cabinet Departments (all Cabinet secretaries except the Post Office, State, and Defense), and the Director of OEO, so long as retains Cabinet rank. At the President's discretion, meetings of the Domestic Policy Council will also include other executives of the EOP, agency heads, and others, whose specialized knowledge is relevant to the meeting agenda. This group will include but not be limited to all Presidential advisors, members of the Office of Executive Management, the Science Advisor and the Chairman of the Council of Economic Advisors. Meetings of the Council will be called by the President. At the President's discretion, meetings may include all or part of the Council plus additional participants, advisors or consultants as is appropriate to the topic under consideration.

2. Functions of Domestic Policy Council Meetings. The Domestic Policy Council will meet to discuss proposed new policy or programs, or significant changes in current policy.

3. Executive Secretary. Like his counterpart on the NSC, the Executive Secretary of the Domestic Policy Council will be a Level II Assistant to the President. He will be responsible

for preparing the Council's agenda, and for presenting policy issues for discussion. He also will direct the Domestic Policy Council staff and in this capacity have great flexibility in procedures used to carry out his assignment. He will draw upon the agencies, the Office of Executive Management, and extra-governmental sources. He will organize their effort in any way that seems appropriate to produce the timely, complete, and fully representative product which the President requires. Finally, he will be responsible to the President for the form and content of policy memoranda.

4. Staff. The staff will be headed by the Executive Secretary, who will be assisted by three to six deputies with responsibility for specific program areas, e.g., urban affairs, pollution, etc. The deputies will range in grade from Level II to GS-18, depending on the importance of their program and on the experience and background of the men selected for these assignments.
 - a. Flexibility: The staff of the Domestic Policy Council will be organized and reorganized from time to time around key program areas. The Executive Secretary will assign a deputy director and a staff to each of these areas as the need arises. Some assignments, as for example to urban policy, may be relatively permanent while others may be short-lived. Cabinet members may temporarily assign key staff personnel from their agencies to these subcommittees.

- b. Rapid Response: A need will always exist for a rapid response capability. Some of the key staff will have responsibility for "crisis" response although each man may also have responsibilities of a longer term nature. The men charged with this task will draw heavily upon OEM divisions and agencies for assistance.
- c. Goals and policy research: A separate staff group of about 10 professionals will carry out research in long-range social and economic trends. It will provide factual and analytical background for the President, the agencies, and the rest of the Domestic Policy Council staff.
- d. Composition: The Domestic Policy Council staff should be made up of men who have both strong skills in policy and program development and who also possess a deep understanding of the pressures on the President to satisfy many opposing interests. The staff should number about 50 men -- many of whom can be drawn from superior people now serving the President or in the domestic agencies. The men recruited for the Goals Research Staff should have skills appropriate to long-range social and economic analysis planning.
- e. Coordination/Liaison: The President has requested specifically that his speechwriters work closely with the DPC staff in policy development in selected areas.

5. Committees. The President, working through the Executive Secretary, may appoint committees of the Domestic Policy Council consisting of members of the Council and others to advise the Council staff in their work in specific program areas. Examples of such work units might be an Urban Affairs committee or a task force on Environmental Quality. The President would designate the chairman of each subcommittee.