

March 13, 1969

MEMORANDUM FOR: MR. CHAPIN *JL*

Confirming our conversation Wednesday afternoon regarding scheduling. The President has confirmed the following: We are to go ahead on planning for a California trip the weekend of the 21st -- activities to include a stop somewhere on the way on Friday with Harry Truman being the best possibility at the moment: overnight at the Summer White House Friday and Saturday nights: a visit to San Juan Capistrano for the return of the swallows on Saturday: a visit to San Diego for some event in conjunction with their 200th anniversary later on Saturday afternoon or Saturday evening.

For the April 2nd dinner. If at all possible this should be changed to a salute to the President and Vice President.

The President would like to have one day a week, preferably Wednesday, on which nothing or as little as possible is scheduled so that he has free time to use at his own initiative.

We are to look in the mail for human interest ideas that may stimulate schedule opportunities for the President. These should not be limited to requests for appearances but also to our reaction to interesting human possibilities.

We should probably go ahead on the Nebraska 100th Anniversary appearance, but the President will not deliver the commencement address.

NSC should be scheduled every week; UAC every two weeks; Economic Policy once a month; and Cabinet once a month. We are to go ahead with the Cabinet meeting on the 20th.

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The National Committee reception is okay for the week of April 15th and should be a full-scale deal like the Congressional receptions.

H. R. HALDEMAN