

THE WHITE HOUSE

WASHINGTON

DETERMINED TO BE AN ADMINISTRATIVE MARKING

E.O. 12065, Section 6-102

By Emf NAE, Date 10-22-80

July 29, 1969

PERSONAL AND CONFIDENTIAL

MEMORANDUM FOR:

ALL CABINET MEMBERS

Subject: Key Events on The Presidential Calendar (August 3-September 7, 1969)

The following events have been scheduled by the President on the dates indicated:

- Aug 3: The President returns from around-the-world trip at 10:00 p. m. (Andrews Air Force Base arrival ceremony is being planned along the same lines as the ceremony held upon the President's return from Europe March 2nd. It is hoped that as many Cabinet members and their wives as possible will be on hand, along with other dignitaries, to greet the President when he deplanes. I am serving as over-all coordinator for this activity and will see to it that supplemental information is provided your office well in advance.)
- Aug 4: Possibly to Camp David. Day to be kept free.
- Aug 5: Bi-Partisan Leadership meeting late in the day -- probably 5:00 p. m.
- Aug 6: Cabinet Meeting in the Cabinet Room at the White House at 10:00 a. m. (Members should be prepared for a long session in that discussions will cover the President's trip, the Administration's welfare package, OEO reorganization, manpower reorganization, and revenue sharing.)

PERSONAL AND CONFIDENTIAL

- Aug 7: Kiesinger arrival. Kiesinger dinner that evening.
- Aug 8: GOP Leadership meeting. Kiesinger farewell. Presidential address to the nation that evening. (It looks now as though the address will be made at 10:00 p. m. . . . although this hour is only tentative. The address will be made from the East Room. Although the Vice President and some Cabinet members will be attending the Kiesinger dinner at the German Embassy, it is expected that several Cabinet members will be on hand to serve as hosts to other attendees -- Congressmen, sub-Cabinet members, etc. -- at a 45-50 minute social get-together in the State Dining Room immediately prior to the President's talk.)
- Aug 9: The President departs Washington for California (tentative).
- Aug 10: Free
- Aug 11: Appointments
- Aug 12: Appointments
- Aug 13: Light appointment schedule during the day. President hosts large gala dinner at Century-Plaza Hotel in Los Angeles honoring Apollo 11 astronauts and their wives, who will be closing out a long day of tickertape parades through New York, Chicago and Los Angeles. (All Cabinet members and their wives will be invited to attend the dinner.)
- Aug 14: Appointments. Possible NSC meeting (very tentative).
- Aug 15: Appointments
- Aug 16: Free
- Aug 17: Free
- Aug 18: Appointments
- Aug 19: Appointments

Aug 20: Advisory Council on Executive Organization

Aug 21: Light appointment schedule. Park Chung Hee arrival. Park dinner that evening.

Aug 22: Park farewell

Aug 23: Free

Aug 24: Free. Possibly to Anaheim.

Aug 25: Urban Affairs Council meeting (and UAC field activities).

Aug 26: Environmental Quality Council meeting (and EQC field activities).

Aug 27: Being kept free.

Aug 28: Cabinet Committee on Economic Policy

Aug 29: National Security Council

Aug 30: Free. Possibly to San Diego.

Aug 31: Free

Sep 1: (Labor Day). To Colorado Governors Conference

Sep 2: Gov. Conf. and return to California

Sep 3: Appointments. (Congress reconvenes in Washington)

Sep 4: Cabinet Meeting

Sep 5: Board of Trustees, Richard Nixon Foundation

Sep 6: Free

Sep 7: Return to Washington.

This schedule supersedes all such information passed to you previously by this office. Hopefully there will be no significant changes.

It is planned that Government (DoD) air transportation will be available to take Cabinet members and their wives (and a limited number of others) from Washington to Los Angeles on August 13th for the President's dinner honoring the Apollo 11 astronauts. The same transportation facilities will be provided for the return trip to Washington on the following day. If the decision is made to hold an NSC meeting on August 14th (the day after the astronauts' dinner), additional DoD air transportation will be on hand to depart Los Angeles for Washington at a reasonable hour after adjournment.

Whereas it is assumed that you will want to make your own Los Angeles billeting arrangements in conjunction with your attendance at the Astronauts Dinner, the White House staff will handle the billeting chore for you on your subsequent California visit(s) -- i. e. the one or more which you make as a participant in Summer White House activities during the period August 18-September 5. To be of assistance we will need the following information by the close of business on Tuesday, August 5th:

- Your full travel plans -- i. e. dates, departure points, etc. (August 18-September 5).
- Identity of family members to accompany you (on each trip if making more than one).
- Identity of staff members to accompany you . . . if any. Please keep accompanying staff to a bare minimum in that billeting space will be at a premium in the San Clemente-Newport Beach area, especially during the week August 25-29.

With this information we will be able to pre-register you and your families in already-reserved suites at the Newporter Inn in Newport Beach. Automobile transportation will be provided for all official travel requirements between the Newporter Inn and the Summer White House at San Clemente . . . a 25-30 minute drive each way.

I would like to caution you and your immediate staff members to treat this information from the Presidential calendar as "Confidential", and to use it only for your own August and early-September planning purposes.

Thank you.


Alexander P. Butterfield
Deputy Assistant to the President
(and Acting Secretary to the Cabinet)