

THE WHITE HOUSE

WASHINGTON

December 27, 1972

MEMORANDUM FOR:

H. R. HALDEMAN

FROM:

THE PRESIDENT

I am attaching the report I have with regard to the number of personnel at Key Biscayne on Christmas Day. As I am sure you will agree, when we think of a thinned-down staff for occasions of this type, this is a pretty big number. I realize that the number of Secret Service, Communications Office, Helicopter Crew and Air Force Crew are the lowest they will give you. On the other hand, I want you to talk to the people involved in each organization and see if we can't cut about 50%, particularly in the future when I may want to make a trip to Florida for at most two to three days. If, when I make a movement of this sort, 125 to 150 people are involved, I simply am not going to do it.

An indication of the imbalance here is that, when I wanted to dictate a special message with regard to the Nicaraguan earthquake, I found that we did not have on board one of the top secretaries or a civilian aide.

As you know, I have the greatest respect for those in the military office. On the other hand, whenever I make any movement in the future it is essential that I have one top secretary who, in the event of an unexpected development, will be on hand in the event I have to dictate something and one civilian aide other than those who are attached to the Press Office. This does not mean, of course, that somebody at your level would have to go, but somebody at the level of Steve Bull or his replacement should be on hand at all times wherever I go for an overnight stay.

On another matter, I sent you Maury Stans' request for invitations to the White House for those who had been major contributors to the campaign in 1972. When I added up all the requests that he made and doubled the number so as to include wives, it could come out at slightly more than 2,000 invitations we would have to give for White House dinners or White House social affairs during the year 1973. Even if we assumed that all invitations except for the official party were to go to financial contributors, we could not reach this goal. For example, we will never have more than 10 White House dinners in one year. At least 30 to 40 of those invitations will have to go to officials of the visiting Head of Government and to our own officials. We then have to make room for at least a few

members of the House and Senate. This will leave at most around 40 for each dinner to be distributed among non-governmental and non-official guests. This means that we have approximately 400 who could possibly be invited in this category to the White House to dinners in the year 1973. Even if we gave all of these invitations to satisfy Maury's request, we would only get one-fourth at most of those he felt should receive invitations. We have to remember that, in addition to the pressure we have from him, we have over 200 celebrities and their wives which means a total of 400 in addition to several hundred political types who were not contributors from the MacGregor and Party organizations, and in addition several hundred from the Connally/Colson Democrats, labor and other groups who supported us in 1972.

It appears to me that we have a major problem with regard to these invitations which can only be solved by your setting up at the highest level a task force in which this matter is frankly discussed and a recommendation is made to me. Obviously Rose should be a member of this group, Julie should represent the East Wing and you should act as moderator to see that all the various competing groups are properly represented.

It is really not fair to Maury to leave him under the impression that we will be able to issue over 2,000 invitations to those who did contribute so much financially to the campaign in 1972. In addition, it is not fair to Colson, Connally, MacGregor, Mitchell, Timmons and all others concerned that we not let them know what our limitations are in this respect so that we don't get hammered from one side to the other whenever we have dinners or other events at the White House.

The thing to do is to get the numbers down to some manageable proportions where all groups are fairly represented and then set up priorities based upon those events that I will be able to do.

I would have to agree that perhaps two or three Evenings at the White House would be in order, but here we are only talking about an additional 600 invitations at most, although I would think that Evenings would be much better than dinners since at least you do not have to have the government officials at such affairs.

One rule I think we should initiate immediately for the year 1973 is that any White House or governmental personnel who have attended previous functions at the White House should expect that they will not be invited to any functions in 1973 unless their presence is critically required because of the nature of the group which will be there. I think we have gone overboard in the past in including White House personnel as well as Administration and governmental personnel on some occasions. I know the argument is that the guests often like to meet and see top people in the Administration at such affairs. On the other hand, when we have such an overwhelming number of demands on us, I think we have just got to work it out so that we perhaps have one or at most two representing the White House on each occasion, and perhaps a couple of Cabinet officers, until we get through this enormous list of political people, financial contributors, etc. for the election campaign of 1972. We are in a very different situation from where we were in 1969 when none of our White House personnel or Administration people had been at White House dinners before. Now, those who have been there don't have any status problems to deal with and I think we can get a lot of extra invitations by simply cutting the number down to a bare minimum whatever the event is -- a dinner, an Evening at the White House, or a Church Service.

Give me a recommendation on all this shortly after the first of the year after Julie returns from Europe when you can get her input as well as Rose's to have for my consideration.

All of this points up the critical necessity of our examining my schedule demands for the next year. As you know, Henry is in with a number of requests for State Visits, Timmons is pounding on the door for more meetings with Congressmen and Senators, the Governors are also making their demands. I want to do everything I can to be cooperative but my first responsibility of course is to do the job, and I am not going to allow these social events to interfere with that responsibility.

PERSONNEL AT KEY BISCAYNE ON 25 DECEMBER

Military Office	5	
Secret Service	34	
WHCA	20	
Helicopter	39	
Air Force One	9	
Stewards	5	
Press Office	16	
	128	
WHCA personnel based at Key Biscayne	8	
Air Force Drivers	4	(4 more will return to Homestead)
Grand total	140	

MANIFEST

VC-137 #26000, THE SPIRIT OF '76

Andrews AFB, DC to Homestead AFB, Fla

1650, 20 December 1972

1. THE PRESIDENT
2. Mrs. Nixon
3. \* Dr. Henry A. Kissinger
4. Mr. Ronald Ziegler
5. \* Mr. Richard Campbell
6. \* Miss Irene Derus
7. Dr. Walter R. Tkach
8. Major John V. Brennan
9. \*\* MSgt Abel Araiza
10. MSgt Herbert G. Oldenburg
11. Mr. Oliver Atkins
12. Mrs. Oliver Atkins
13. M~~rs~~ Victoria Moore
14. Mr. R. Pontius
15. \*\* Mr. J. Glenn
16. Mr. C. McCaffrey
17. Mr. L. Egan
18. Mr. M. Cleary
19. Mr. D. Bussett
20. Mr. J. Meyers
21. Mr. L. Wagner
22. Mr. Gaylord Shaw
23. Mr. Gene Risher
24. Mr. John Cochrane
25. Mr. Jerry Schecter
26. Mr. Harvey Georges
27. Mr. John Full
28. Mr. Fred Zimmerman

AP  
UPI  
NBC  
Time  
AP Photographer  
UPI Photographer  
Wall Street Journal

14 CREW MEMBERS

\* LEAVING - 22 DEC

\*\* COMING - 24 DEC

MANIFEST

VC-137 #970

Andrews AFB, DC to Homestead AFB, Fla  
1300, 19 December 1972

- |     |                      |     |                      |
|-----|----------------------|-----|----------------------|
| 1.  | Mr. P. Benson        | 31. | Mrs. Eva Brantley    |
| 2.  | SSgt J. Wilcoxon     | 32. | SSgt Grace McAlister |
| 3.  | SP5 J. Oberg         | 33. | SP7 Norman Stahl     |
| 4.  | SP5 R. Gordon        | 34. | SSgt K. M. Rutledge  |
| 5.  | SP5 R. Lindley       | 35. | SSgt T. R. Richmond  |
| 6.  | PFC J. Brown         | 36. | Sgt D. Crisafulli    |
| 7.  | PFC M. Bahleda       | 37. | Sgt J. D. Echert     |
| 8.  | SP5 M. Jones         | 38. | Sgt J. R. Hartsell   |
| 9.  | SP4 M. Currie        | 39. | Sgt E. W. Holder     |
| 10. | SP5 J. Moses         | 40. | Sgt T. F. Lease      |
| 11. | SSgt C. Lippert      | 41. | Sgt R. E. Lee        |
| 12. | SP5 J. Burgess       | 42. | Sgt D. C. Mitchell   |
| 13. | SP4 J. Edwards       | 43. | Sgt K. R. Wilkins    |
| 14. | SP4 J. Anderson      | 44. | Cpl D. W. Brooks     |
| 15. | TSgt K. Sherer       | 45. | Cpl G. K. Harris     |
| 16. | SP4 D. Fletcher      | 46. | Cpl A. W. Rodriguez  |
| 17. | SP4 D. Butts         | 47. | Cpl G. G. Strohm     |
| 18. | SP5 J. Maatman       | 48. | LCpl G. J. Watercott |
| 19. | SSgt C. Wilson       | 49. | LCpl M. D. James     |
| 20. | SSgt D. Reed         |     |                      |
| 21. | SP5 R. Schmidt       |     |                      |
| 22. | ETN3 B. Campbell     |     |                      |
| 23. | SFC K. Roop          |     |                      |
| 24. | SP4 J. Goiffon       |     |                      |
| 25. | A1C R. Weissert      |     |                      |
| 26. | SP4 L. Hawthorne     |     |                      |
| 27. | SD1 J. Almonte       |     |                      |
| 28. | SD1 R. Guillermo     |     |                      |
| 29. | SD1 V. G. Villaranda |     |                      |
| 30. | MSgt J. J. Nettles   |     |                      |

CARGO:

WHCA:	40 boxes	80.0 cube	2,000 pounds
Staff Mess:	12	27	625

CONVAIR 24 DEC

MANIFEST

C-141 Mission #1933

Andrews AFB, DC to Homestead AFB, Fla

Load 1500, Depart 1700, 20 December

1. D. Shaw
2. J. Carrell
3. R. Caughey
4. T. McLaughlin
5. R. Innamorate
6. R. Hoch
7. R. Maxwell
8. R. Collins
9. C. Rochner
10. J. Novak
11. K. Merrihew
12. W. Kehoe
13. J. Galloway
14. R. Boland
15. R. Wilson
16. D. Behler
17. W. Lelash
18. ~~W~~ R. Terry
19. J. Beary
20. R. Crabtree
21. F. Foster
22. E. Lamb

2 Cars

WHCA CARGO:

40 boxes      110.0 cube      2700 pounds

*Completed 24 DEC*

MANIFEST

Convair 815

Andrews AFB, D. C. to Homestead AFB, Fla  
0900, 20 December 1972

1. Cdr Craig S. Campbell
2. LTC J. Gibbons
3. Audrey McIntosh
4. Betty Fraser
5. Berniece Simonik
6. Dorothy Spicer
7. SDCS V. de la Cruz
8. Mr. Manuel Sanchez
9. Mrs. Fina Sanchez

